

ATTENTION INSTALLERS...

Did you know about the new Inspection Policy?!?

Effective **December 1, 2005**, the Comal County Environmental Health Department will institute the following policy...

Scheduling of Inspections:

- Installers can only schedule inspections by calling **(830) 608-2090**.
- Installers shall call to schedule all inspections **no later than 4:30 pm** on the business day prior to the day of the desired inspection.
- Installers may call to attempt to schedule an inspection the day of the desired inspection; however, the County's ability to provide the inspection is dependent upon the County's inspection schedule and is **solely at the discretion of the Comal County Environmental Health Coordinator**.
- Installers may request cancellations of scheduled inspections **prior to 9 AM** of the day of the scheduled inspection.
- After 9 AM of a normal business day, the County will begin inspecting all scheduled inspections.
- If an Installer requests a cancellation of a scheduled inspection after 9 AM the day of the inspection, the County will cancel the inspection and the Installer **will be assessed a re-inspection fee**. The re-inspection fee must be paid prior to the scheduling of any new inspections.

Inspection Procedures:

- A re-inspection fee shall be assessed to the Installer of record each time a re-inspection is required. The re-inspection fee shall be set by the County and the County may revise this fee from time to time.
- The **Installer or his Licensed Apprentice** shall be present during inspections.
- All components of the OSSF system (i.e. tank, trench bottoms, pipe, gravel, etc.) **shall be inspected before being covered**.